

**Eastoft Community
(ECWA)
Meeting Minutes 26.3.2019**

Present: Peter Martin (Chair), Tony Woodhouse, Marion Martin, Brenda Gleadle, Trevor Brown, Mick Walsh, William Castledine, Chris McLean

PM confirmed that SB had resigned from the group and thanked her for her involvement.

Minutes of Previous Meeting All present had read and agreed them.

Matters Arising

MW: agreed to fit a bike rack on rear patio area- done

WC: agreed to do a face book request for access to a trailer to dispose of the old plastic chairs- kindly disposed of by Ian Bishop.

BG:agreed to pass Co op Community Champion Thank You letter to the store -done

TW and MW: agreed to replace all the lights in the hall and kitchen – done

MW and TB: agreed to set up tables and chairs on Friday 1st March in the afternoon - done

BG agreed to bring raffle drum to the quiz - done

WC: agreed to put out a posting alerting residents to broken glass at the playground - done

MW and TB: agreed to clear the glass - done

WC: agreed to do a fb posting to say that the playground is clear – done

TB: agreed to measure playground signs – done see also later in minutes

MW, TB and TW will look at the playground gates and agree a course of action to ensure playground is safe and secure – done see also later in minutes

MM: agreed to return it to NLC and ensure a copy is given to FW - done

FW: to chase up outstanding PO payments- see later minutes

WC and MM agreed: to re write website and face book postings about meeting venues etc and to re brand name -done see later in minutes

PM:to fill in potential fingers traps in older uprights at the playground- to be done

Finance

TW presented figures prepared by FW Treasurer:

March 2019

Income

Quiz night raised £191.45.

Hall use: gardening club: £23.00 Eastoft Parish council £100 Post Office £60 (owed)

Expenses

cleaning and repair £280.00 light bulbs £94.90 blinds £360.00 ladders £29.18 Yorkshire Water £7.59.

Trial Balance

HSBC account £296.83, HSBC savings account £4586.67 Petty cash £6.97

£300 owed by Post Office.

FW tried to issue Post Office invoices but no service provided this week.. **MM to raise letter to PO requesting that they advise either through eastoftcwa@gmail.com or via CMcC if they are unable to offer a service so that a notice can be put out on website, face book and on hall door. TW and FW exploring insurance options for hall and playground.**

Events

Hall Re decoration

All stated that they were pleased with the hall blinds. WC offered 4 more plastic chairs for the village hall. BG advised that wood removed from the hall eaves had been left on neighbouring ground.

Quiz Night

All stated positive feedback from attendees and requests for future ones. Next one agreed to be held on 8th June. All expressed gratitude to Rev Justine for providing additional chairs at short notice.

Bingo Evening

Date confirmed Friday 5th April starting at 7pm. WC shared a created a draft poster and **WC agreed to posted it onto website and face book.** Following confirmed that they would attend: PM (caller), MM, TW, BG, CMcL. During meeting MW located books of bingo tickets and counters. **BG agreed to ask SG to create a bingo counter mat.** All agreed double microphone to be used for the event and **TW agreed to purchase.**

Hall Hire

TB advised that the church had used the facilities and the hall on Friday 8th March. MM reminded colleagues that the hall will need to be opened up at 6.15am on election day and closed at 10.15pm

Playground

Discussion held on charity status. TW and MW advised that no record could be located formally confirming that ECWA had taken on the responsibility of maintaining the playground other than correspondence with the Charities Commission raising it as a query and their reply that it would be possible. **It was agreed that a meeting be called to formally dissolve the Eastoft Millennium Playground Association and to confirm that ECWA have agreed to take on the responsibility of the upkeep of the playground. All agreed this to be done on 23rd April 2019 at 7pm and to be promoted to all local residents on website and face book.** TW also advised that a management document be created outlining the aims and objectives of Eastoft Community (ECWA) as regards the village hall, **MM to draft for colleagues consideration.**

MW and TB agreed to re-concrete and re-instal the double gate at the playground and to ensure that it closes fully. TB to pass playground sign dimensions to PM who agreed to post on face book a request for any local sign writers who could replace them. TW advised that he had received a complaint about the playground: cracks in the ground, mucky equipment and height of the swings. PM advised that the swings had been installed by an external playground equipment specialist and were annually checked by ROSPA and that they met regulation requirements. All agreed to discuss an upgrade of the playground equipment at the next meeting.

AOB

Content of website description of hall facilities briefly updated at meeting and **WC agreed to finalise.**

**Next Meeting:
Eastoft Community
Tuesday 23rd April 2019 at 7.30pm**

Minutes taken by: Marion Martin
Secretary

Minutes signed off by Peter Martin
Chairperson