

ECWA Meeting Minutes 8.1.2019

Present: Peter Martin (Chair), Tony Woodhouse, Marion Martin, Brenda Gleadle, Trevor Brown, Mick Walsh, William Castledine, Chris McLean

Apologies: Sharon Blomfield

Welcome: PM welcomed CMcL to the meeting and the committee introduced themselves

Minutes of Previous Meeting All present had read and agreed them.

Matters Arising

Hall printer still not operational- PM to pass to TW- printer now in hall cupboard.

MM: to monitor ECWA bank account to check that UW refund is paid - done and in bank account.

MW: agreed to phone through the meter reading for October and November to UW- done.

WC: agreed to upload Parish Council Microgrant application form onto the Eastoft website to support the Parish Council in raising residents awareness of it- done

MM: agreed to ask PM to advise the decorator and to pass him contact numbers for MW and TB so that they can liaise with him about the timing of it – done and arrangements see later in minutes.

MW and TB: agreed to remove noticeboards/screen/dartboard etc. from the walls so that the decorator can fill in any holes in the wall surfaces before decorating – plan to do, see later in minutes

TB: agreed to check with Rev Justine as to whether the hall will need to be open for access to toilet facilities for November Remembrance events- done and support provided as needed. TW: agreed to also check emails about hall hire for that Remembrance events- done

WC: agreed to promote the Quiz on Eastoft website and FB page- done however it was then agreed to reschedule the event to 2019 and WC actioned this.

BG: agreed to purchase Christmas decorations for the hall - done

PM: to fill in potential fingers traps in older uprights at the playground- to be done

PM and MM: to create Quiz- to be done.

SB to consider if Scouts could be involved in removing weeds under playground equipment as part of their community activities- update to be received from SB

TB and MW: agreed to fit a bike rack on rear patio area- not done yet, but will do in fine weather.

MM gave Committee a summary of transactions from: 29.10.18 – 7.1.2019

Income

UW £84.55 (Refund)

Gardening Club £ 69 (Nov, Dec, Jan hall hire)

Post Office £135 (Sep, Oct hall hire)

Private Hall Hire £50 (MM explained that the paying in slip appeared to have gone astray and

colleagues agreed to support by checking emails and website to help source and track the payment for audit purposes)

Rev Justin £14 (MM asked colleagues to clarify the time period that this payment would cover the church being able to access the toilet facilities at the hall, after discussion, a year was agreed. **MM confirmed that she would notify Rev Justine of this.)**

Expenditure

Utility Warehouse £69.60 (Nov, Dec)

Yorkshire Water £8.38

Cheque to BG to refund Xmas decorations £53

NLC Service Level agreement £92.57 (bin emptying at playground)

NLC playground rent £15

Account balances as at 7.1.19:

Savings account: £4584.41 Current account: £732.41 p/c: £6.97

MM showed colleagues the Co op Community Champions cheque that had been given to E.C.W.A £ 527.33 and agreed that it would be banked during this week. **MM and WC agreed to create a facebook post and webpage update about it.**

MM explained that the bank had refused to allow another person to be added as a signatory to the account because it would cause an issue with the signing limits. MM agreed to follow this up with the bank.

MM explained that Fiona Woodhouse had already started working with the Treasurer role, 'ex officio' as requested and had raised the Post Office invoices, statements and letters to cover November and December hall hire and planned to deliver them on Tuesday 15th January 2019. TW advised that FW has now got computerised accounts set up ready for when the role transfer can occur. MM stated that she was very appreciative of FW taking on board the role and associated work.

Premises

MW and TB advised that the hall would be stripped week commencing 4th February 2019 and that the decorating should be occurring week commencing 11th February 2019. **WC to notify village of this through facebook and website once decorator has definitely confirmed to MW that it will go ahead on that date.**

Discussion held on radiators, including heat pump heat source and also remote heating control via internet but agreed that decision to be made after decorating completed.

BG advised that guttering needed clearing out and MW explained that some repair work was also needed. **BG and TB to follow up leads for this and to organise.**

It was agreed that a lock was needed on the inner door if the church are going to need access to the toilets on a regular basis.

Events

All agreed next Quiz Night to be on Saturday 2nd March 2019 starting at 7.30pm. **WC agreed to promote on facebook and website nearer the time.**

Playground

Brief discussion to see if SB would ask Dean if he would be willing to deal with the weeds in Springtime.

A.O.B: CMcL was asked to consider whether she would like to join E.C.W.A and she agreed to do so. CMcL was given a key and explanation of how the facebook messenger service worked as a group communication tool in between meetings. CMcL agreed that her contact number could be displayed together with colleagues on the notice boards inside and outside the hall.

Discussion held on local residents awareness of the availability of Microgrants of up to £250 from Parish Council to support initiatives for local residents. E.C.W.A agreed to support Parish Council promotion of this by re posting about it on facebook. **WC agreed to do this on behalf of ECWA.**

Discussion held on In Eastoft Facebook group and the number of advertisers now using it. It was agreed that if it was an Eastoft person monthly would be allowed, if s/he was from local area such as Crowle or Luddington area then 6-8 weekly would be allowed, however if it was a commercial organisation then 3 monthly would be allowed. TW indicated that approval seems to be for a fixed period of time. **WC to investigate this.**

Discussion held on proposed peat works in the local area and their potential impact on Eastoft. **It was agreed that PM and MM would submit an objection before the deadline on behalf of ECWA using the template provided by Paul Mc Cartan**

TW raised the request from Eastoft Parish Council for a representative from E.C.W.A to be on the village Emergency Planning Team. This would require attendance at an initial meeting and thereafter annually in January. CMcL agreed to attend the Emergency Planning Team meeting as the ECWA representative. CMcL was reassured that in the event of a village emergency that all E.C.W.A members (except PM and MM due to distance) were being registered as points of contact for hall access and would provide support.

TW advised that a broadband contract has now been agreed for the whole village.

BG advised that there were changes occurring with the gardening club and that hall hire is likely to stop by around Easter time.

MM passed WC a copy of Lost Landscape of Heroes poster for him to publicise on the website and facebook.

Next Meeting: Tuesday 26th February 2019 at 7.30pm

Minutes taken by: Marion Martin
Secretary

Minutes signed off by Peter Martin
Chairperson

Addendum to ECWA Meeting Minutes 8.1.2019

Existing signatory: Peter Martin (current Chairperson and Trustee) to remain

Existing signatory: Marion Martin (currently Secretary and Treasurer and Trustee) to remain

Existing signatory: Mick Walsh (Trustee) to remain

Existing signatory: Trevor Brown (Trustee) to remain

New signatory: Fiona Woodhouse (Treasurer ex officio) to be added as a bank signatory

At any time 2 out of the above named 5 signatories would be required to sign cheques or any financial changes to the ECWA accounts.

Of the above 5 signatories Peter Martin and Marion Martin cannot act together as 2 signatories. If either Peter Martin or Marion Martin is required as a cheque signatory then s/he must always be countersigned by either Mick Walsh or Trevor Brown or Fiona Woodhouse.

Once bank signatories have been set up in accordance with the above and internet banking has been amended then Marion Martin will transfer the Treasurer role entirely to Fiona Woodhouse.

The above proposed changes have been discussed and agreed by ECWA members prior to the above meeting.