

## **ECWA Minutes**

### **20th June 2017**

**Present:** Peter Martin, Mick Walsh, Trevor Brown, William Castledine, Brenda Gleadle and Marion Martin.

**Apologies:** Nikki Walker.

#### **Minutes of Previous Meeting:**

All confirmed that they had been received and read minutes. It was agreed that in future, minutes would be sent directly to WC to distribute round the Committee in a form that all can access.

#### **Matters Arising:**

PM thanked all for their help with the Summer Boogie Night.

Post Office Invoice: MW confirmed that March/April had been passed to P.O

School Banner: BG advised that they do not have one that we can use. However she has sourced another option if ECWA needs one in the future.

**Invoice/Receipt Book: did not appear to be in the hall. PM to liaise with NW about it.**

**Gardening Club Receipt: Since the meeting TH has confirmed that invoices/receipts should be raised to cover their payments and BG agreed to do this in future.**

**Charity Commission: TB confirmed that he would be willing to be a trustee. MM to process this with the C.C.**

**Village invite to ECWA via FB: couple of email replies and interest shown. PM and MM to follow this up.**

#### **Accounts:** MM advised the following:

- Annual Charity Commission Return has been done by TH and MM on 16.5.17.
- Finalised accounts for 2015-2016 have been received and checked.
- HSBC have been notified of a change in the key person for the bank accounts from TH to MM. However HSBC still have not processed the change.
- Have not yet processed change of account signatories until key person situation resolved.
- Current position: Unable to advise as Statement not received from HSBC for May and they will not accept instruction from MM as yet. TH trying to gain a bank statement through internet banking route and if successful will pass it to MM for checking.
- Monies Outstanding - Post Office owe £195 for March, April and May. MM has raised their latest invoice and statement and PM delivered them today to Outreach service. NLC owe £105 for Election Day and invoice has been raised and sent off to them for this.
- Summer Night Boogie: Door Takings £60.10, Raffle takings £60.00. Outgoings on prizes and catering £62.80. Event Profit £57.30

#### **Events:**

MM offered to attend Lincs Lotto launch event later this month and to pass the information onto WC.

WC has agreed to attend a meeting on 21.6.17 in Swinefleet re marshlands parish websites interacting.

Quiz Night- MM explained that she was now linked Beryl Furnell on Face book who stated that Steve will be in contact about another date for a Quiz night in due course.

Discussion also held on having a village social evening.

**MM: to follow up Quiz night date. Once a date is agreed MW will sort arrangements.**

**MM: to ask TH if still willing to do Horse Racing Evening and if yes MW will then liaise with TH to arrange it.**

**BG: to contact Maria of T'ai Chi to arrange ½ day village meditation workshop.**

**BG and TB: to organise Art Exhibition for a Sunday afternoon. To contact potential artists to display work for a charge or donation to the hall, Free entry as Community Event (donation box available), Tea/Coffee Cake available and to be charged, raffle to be available.**

#### **Marketing**

Discussion held on use of photos. WC explained that sharing photos on FB is possible by specifying groups. WC advised that Eastoft Community website renewal is due August 2017 and agreed to pay for it and be reimbursed by ECWA. WC reported that the website is getting about 20-25 hits a day. WC confirmed that the Tour of Yorkshire is being promoted on it.

MW suggested that in future A4 flyer have ½ side showing village hall information e.g.who to contact, how much to hire hall, reminder of P.O service, notifications of upcoming events. The other ½ page would be focussed on promoting the next event. All agreed with this idea.

**WC: to create flyer template based on the above.**

**WC: to update web page with changes to village hall contacts and to promote hall hire.**

**WC: To investigate if weekly reminders can be set up on FB page about P.O service**

**PM: To update paper contact lists and put up on display boards.**

**WC: to experiment with In Eastoft FB group and page.**

### **Grants**

PM advised that no further information had been received regarding the hall grant (to replace cladding, soffits, fascias and guttering).

**PM: to check with PW about grant progress.**

BG advised that ECWA can apply to Lincolnshire Co Op to be Community Champion and if accepted will receive funding. BG issued some Lincolnshire Co Op Membership forms for individuals to apply. MM and PM confirmed that they are already members. Application for ECWA to become a Community Champion to be discussed at next meeting.

BG also advised that Lincolnshire Co Op also have Staff Volunteer Days where time is given free of charge by staff for local nominated voluntary activities.

**BG: to investigate how ECWA can apply to offer a volunteering opportunity.**

### **Premise and Playground**

ROSPA Inspection due in August 2017 and all agreed to continue to use same provider.

**PM: to discuss with NW type of music system required by hall.**

**PM: to purchase new indoor glitter ball and outside solar spotlights.**

**PM: to cost up new hand dryers.**

**PM: to ask James Fillingham to: install spotlights, soap dispensers and hand dryers.**

**Next Meeting: To be in July and to combine AGM and ordinary meeting. Date to be confirmed.**