

ECWA
Minutes
5.10.16

Present: Peter Martin, Peter Walker, Marion Martin, Brenda Gleadle, Nikki Walker
Mick Walsh, Trevor Brown, William Castledine,

Apologies: Sue Kent, Tracy Hall

Minutes: Accepted as a true record.

Matters Arising: All actions were advised as completed with the exception of the following:

PM: to sell a bike stand, pool table and flat packed cupboard through In Eastoft FB page or e bay

PM: to create a Fire Policy

WC: to produce a framework for promoting future events.- all Committee now on email list. If members email raw information wanted on In Eastoft FB onto ecwa email then WC can deal with it.

PM: to get WC onto messenger- done during the meeting

PM: to talk to Playdales and check why one of the swing beams has not been replaced: to explore option of them doing ROSPA type of inspections.

PM: to draft a Confidentiality Policy

PM: to produce a hall /equipment hire book/checklist.

PM started the meeting by thanking all the Committee for their hard work particularly over the past 7 weeks.

Finance: MM presented the accounts prepared by TH. Since the last meeting total income raised £431.53 with total expenses being £260.60. The income has come from: hall hire, donations from sale of items, Table Top Sale and Angus Townley Talk. Current account is £435.65, petty cash is £52.82 and savings are now at £5576.92 as balance from playground account has now been transferred into it. August HSBC statement missing, however a print out can be obtained from internet banking. Gardening Club are now paying by BACS which is working successfully. TB advised that invoice needs to be raised for the Memorial held on 3.10.16, hall hire was from 9-4.30pm £7 per hour.

NW: to provide copies of invoices for clubs and hirings for TH

Premises:

Committee discussed re organising the kitchen space such as: removing cleaning cupboard from kitchen and relocating to hall lobby, removing cupboards nearest kitchen door so space can be used for fridge and hand washing sink, removing glasses cupboard to maximise worktop space.

Electrician James Fillingham has previously explained that hot water can be put into kitchen. PM confirmed that door locks have been changed and will ensure all committee members have a key.

PM: to open the hall for the next Parish Council meeting in November.

MW: to contact Crowle hub about hearing loop for the hall

PM: to sort hook for back of fire door.

Health and Safety:

Committee discussed registering with Environmental Health in order to offer refreshment on a regular basis. It was acknowledged that funding would need to be accessed to refurbish the kitchen in order to meet Environmental Health criteria.

Events:

Angus Townley Talk, Reflecting on this event it was agreed that 35 chairs for a future sit down speaker would be comfortable with 40 at max.

Music Night on 8.10.16 -Musicians will set up on Saturday, lights and tables will also need setting up. Door open 7.30pm. No tickets, money to be taken on the door.

NW: to buy table decorations, decorate hall, create and put up promotional blackboard signs

TB and MW: to set up tables,

PM: to buy crisps and nuts and couple of raffle prizes

BG: to take money at door and sell raffle tickets

WC: to create a flyer for it

PM: to distribute flyer in the village

Halloween Event: Due to lack of members available at Halloween, no event will be organised for this year.

Quiz Night: Quiz to be re scheduled due to lack of members available.

PW: to contact Steve Quiz master to cancel and re schedule the event

Killer Pool Night- TB had investigated but appears to be little interest in the idea. Pool table to be sold.

Xmas Craft Fair – To be held Saturday 3 Dec 10-2pm. MW suggested creating some Xmas hampers as raffle prizes. 1 table per person, focus on craft and local produce, 11 tables to be made available. BG recommended £5 per table charge

MM: to find out cost of purchasing new tables.

Village Raffle – PW and MW suggested coffee mornings in the hall so as to provide an opportunity for community to gather together. MW recommended to start with coffee mornings at the hall so that residents become more used to using the hall and value it. The village raffle could be organised from there, as the coffee mornings would provide a focal contact point to be able to explain about raffle, collect, names, addresses and monies. It was suggested that coffee mornings could occur during Post Office opening hours and on a Saturday morning and it was agreed that this would need to be considered further.

TB: to talk to Post Office and confirm their agreement to the idea.

Future events- Discussion on future events and all agreed these need to be decided on and marketed in advance.

WC recommended next step to get events and hall bookings onto google diary as and when we are ready. In terms of organising and manning future events PW stated that he would be unavailable from 5.11.16 until Spring.

PM: to create a flyer to offer hall hire for children's parties for £5 per hour for limited time period

Marketing: MM advised that photos had been taken at the Table Top Sale of local producers by PW and it had been agreed with the sellers that these would appear on the In Eastoft FB and on a display in the hall. WC suggested that their details could go onto the webpage for a small nominal fee. PW suggested some of the old village maps could also be displayed in the village hall.

NW: to create hall display of Table Top Sellers

WC advised that website has been re designed to reflect images of the village and includes: ECWA, school, parish council, River Don, St Bartholomews Church, War Memorial (if someone

clicks on names of WWI soldiers, it provides details about them. WC will find out information about the WWII soldiers and will put their details on it), Village Green Trees, Playground, Village Hall
WC: To provide training session for Committee on website/google diary at a future meeting
TB: to email historical photos of the village to WC.

Playground: PM reported that the ROSPA report indicated some medium risks but nothing that needs immediate attention.

PM: to investigate if remedial work done this year now has another 15 year guarantee.

PM: to send electronic version of ROSPA report to WC

AOB Grants for Community groups: PW advised that £250 was available from Eastoft Parish Council for any local group and all that was required was a written application.

PW also advised that North Lincs Council also has grants available.

PW explained that SSE Windfarm Grant of £125,000 was available this year. Grant money must: be spent on the actual project stated in the application, use official contractors, have 3 quotes for each aspect of the project and demonstrate that the project is of benefit to local community. May require deposit however this is unlikely to be a large sum as it would put applicants off. Expression of Interest needed asap.

Group discussion held on various ideas for hall and playground such as: kitchen refurbishment to meet Environmental Health regulations for catering, replacing cladding and soffits, improve patio flooring, instal patio awning, improve lighting, redecorate hall, replace boilers/ immersions, enable internet access, increase playground area seating, create possible bowling area, create communal barbeque facilities. PM suggested working party for grant applications and following members volunteered: PM, PW, NW, TB, MW.

PW: to do Expression of Interest Form for SSE Grant.

PM: to lodge Expression of Interest at next Eastoft Parish Council Meeting and to follow up in writing for projector screen and internet access for the hall.

Next Meeting: 28.11.16 at 7.30pm